

CODE OF CONDUCT & GUIDELINES

1. Mobile phones or other electronic gadgets inside the campus are strictly prohibited.
2. Attendance is must. If the student remains absent, reason of absence must be produced the following day by the concerned person.
3. Student must be punctual. Student coming late may not be allowed to enter the premises.
4. Attendance in tests is compulsory. In the event of a student being unable to attend a test for reasons beyond his / her control, parents must intimate to the management in writing before the commencement of the test.
5. Students must maintain discipline inside the school premises.
6. Students must maintain the decorum of the school and must keep the campus clean.
7. Students who expect to return home late must inform their parents in advance.
8. Students cannot leave the school campus during class hours without the prior permission of the concerned authority.
9. Students should be courteous to the teachers, office staff, parents, visitor and fellow students of the school.
10. Articles found lying around are to be handed over to the office. Student may go to the office to claim their articles against proper description of the same. At the end of each term, unclaimed articles will be distributed to needy children.
11. Students must bring their parents / guardians signature, acknowledging receipt of circulars sent, within two working days of sending the circular.
12. Wearing of school uniform inside the campus is mandatory
13. Any problem faced by the students should be brought to the notice of the principal.
14. The school committee and the administration expect all persons connected with the schools to demonstrate mutual respect for the rights of others: and they expect all involved in teaching and learning to fully accept and discharge their responsibilities toward others and toward the school system.
15. If a staff member or any other person wishes to accept any advantage (gifts from parents, colleagues, pupils or former pupils), he must, before or as soon as possible after acceptance, seek the written permission of the Supervisor/Principal of the School.

Violation of any of the above rules will attract the punishment of expulsion.

Irregular attendance, repeated absence for a long period without genuine reason, habitual idleness, disobedience, immoral influence and reported misbehaviour inside or outside the Institution premises, are reasons for expulsion of students without refund of fees.